

How to Print Year End Schedules

The two versions below provide you with slightly different information. Choose whichever works for you best.

Version 1

Select Schedules and Matches

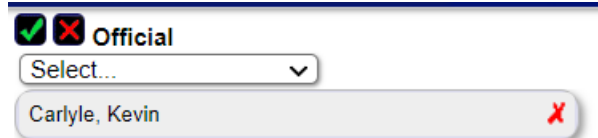
Select Match Search



In the Date Field, change the setting to All Dates

A dropdown menu for the "Date" field. It has a green checkmark icon and a red "X" icon to its left. The text "Date" is to the right of the icons. The dropdown box contains the text "All Dates" and a downward-pointing chevron icon.

Make sure that your name is selected in the Official Field

A dropdown menu for the "Official" field. It has a green checkmark icon and a red "X" icon to its left. The text "Official" is to the right of the icons. The dropdown box contains the text "Select.." and a downward-pointing chevron icon. Below the dropdown box is a list item "Carlyle, Kevin" with a red "X" icon to its right.

Then click on Search.

Then you can Print this page using the Printer button located near your name in the upper right corner.

Or, if you prefer, you can Export to Excel.

To Export, select the Quick Links drop down menu and select Import/Export and select Export to Excel.

Version 2

Select Schedules and My Matches.

Change the Date field to All Dates and click on Search.

Then you can Print this page using the Printer button located near your name in the upper right corner.

Or, if you prefer, you can Export to Excel.

To Export, select the Quick Links drop down menu and select Export.