

TASO - Austin Chapter Volleyball
Board Meeting
January 10, 2018

Call to Order

ACV President, Kevin Carlyle, called the meeting to order at 6:39 p.m. Attending was Roni Downey, Bonnie Caddell, Janiece Nelson, Christle Miersma, and Chez Slayton. Teresa Fierro arrived late due to traffic. David Plaisance was absent. Kevin stated that he hates meetings; however, understood the purpose as long as they were productive. He brought along yellow and red cards that we can use to guide the conversation.

Approval of Minutes

Kevin stated that David Plaisance had not sent the minutes. David was absent at the last meeting but the recorder was being used. Unfortunately, the first seven minutes of the meeting were recorded. David had asked for board members to send him the minutes they had so that he could put something together. Kevin, Bonnie, and Janiece stated they complied while the others have not.

Action Item: Board members present at the last meeting need to send any minutes they have to David as soon as possible.

Treasurer's Report

Previous Month Ending Balance

Kevin stated that he has asked Bonnie to begin creating the reports based on the prior month's ending balance instead of trying to convey real-time balances. This will be a new policy and will be posted on Arbiter monthly.

Discussion arose about getting the correct persons on the banking account due to the recent change in ACV President. Clarification was also made stating that the full financial reports should be kept by Kevin and Bonnie. Bonnie reported the financial amounts as of January 10, 2018: Savings: \$10,978.37 & Checking: \$5822.39. Bonnie then noted that a total \$1400 of scrimmage credit was available to members. Out of that, \$1110 was used. Christle asked how scrimmage credit worked and Bonnie explained by showing her a spreadsheet.

Bonnie stated that ACV will not do 1099's this year because the actual filing for the nonprofit status came in after ACV paid everything. Roni informed Bonnie that she had tried to call the CPA who set up the nonprofit regarding any money owed. The CPA has yet to call her back. According to Bonnie, \$400 is still owed to the CPA for services rendered.

Bonnie relayed that QuickBooks has to be renewed. Other outstanding debt is the payment to the Assigning Secretary for those individuals who are still delinquent in paying their assigning fees. Also, the antennas need to be purchased for the Waelder VB team.

District Director Report

Kevin stated that David had not sent in a report. However, David has obtained approval for Kevin to attend the TASO board meeting on February 2 in David's place. Some of the items to be discussed are: Funding for the State Hospitality Room; Making the On-line Clinic Available Earlier; Moving the TASO New Member Deadline from September 1; Changing the State Meeting from July to June.

Assigner Report

Janiece reported that two officials are still outstanding regarding the payment of assigning fees. Janiece texted these two individuals one more time and heard back from one of them. Bonnie asked if she wanted her payment tonight and Janiece asked her to wait until next week. Christle asked about the consequences for not paying. Kevin answered that officials are not able to renew; these officials must put up a deposit in advance next year; and they get reported to TASO.

Bonnie stated that she prefers that any deposits paid in advance should go directly to the Assigning Secretary. Janiece agreed. Kevin added that any payment that Bonnie makes to Janiece to cover late fees also gets reported to TASO. Bonnie said that if the official comes back this season, they first must pay back the chapter.

Trainer Report

Christle provided a hand-out listing a three-tier training plan. She wants to appeal to officials from all levels of experience. She would like to see the experienced officials assist with the lower-level officials. She explained that the best way to get better is to train others. Roni reported that we have about 18 potential new members on the list for the upcoming season.

Other Business

Preliminary Budget - with plan to finalize at next meeting

Board members began reviewing the budget spreadsheet that Bonnie had prepared. Bonnie stated that a few more changes had been made since she sent it out. Kevin asked first whether anyone had issues regarding income. Christle asked about the large increase of income between 2015 and 2016. Bonnie explained that was due to the increase in scrimmage costs. With no further concerns, the line-by-line review of expenses began.

Arbiter expenses spent last year are almost close to \$1400. Available spots for members increased from 175 to 185. Kevin commented that this increase is offset by the chapter dues that members pay. Christle asked about the possible use of allowing R2 input and coach's input into Arbiter, similar to how the R1 is able to write a report. Would this incur further costs? Bonnie asked how we would apply this to ranking. Janiece explained how she uses the R1 reports now and shares them with the board and trainers. However, she does not know if there is an extra expense with having the report available for R2s and coaches.

Action Item: Janiece is going to check on the game reports to see if there is an additional cost for allowing the R2 and coaches to provide match reports.

Within Meals and Entertainment, Bonnie stated this needs to increase. She explained that almost \$2000 has already been spent due to the meal for the year-end meeting occurring in this fiscal year. Increase was made from \$3000 to \$4000. Kevin stated that we have a surplus of \$5000 to \$6000 in the account. If we go over budget, we have a cushion to cover it. Chez stated that having food does help with meeting attendance. Many officials come straight from work and sometimes need to leave early to go eat.

Under Miscellaneous Expenses, Roni stated that she received feedback that officials liked having door prizes at the last meeting. She stated that she wanted the meetings to be fun. Bonnie added that Charlie had also suggested that we give small awards to those members who hit the milestones for years of service. Christle said that she would also like to give prizes to new members during the training portion. This was raised from \$500 to \$1000 to be spent on members.

Under New Member Equipment Reimbursement, a question came up about video recording and how it could be used. Janiece stated that coaches use HUDL. Kevin said that TASO has a HUDL account. These videos are already edit and/or time stamped. Kevin suggested that he and Janiece might reach out to coaches to have access to the videos. Roni asked about the liability involved with showing officials or players at the ACV meeting. Janiece answered that all players already sign a waiver in advance but did not know about the officials. Kevin said that he will check with TASO.

Action Item: Kevin will get more information about the use of HUDL. He will also check about the liability of showing officials for training purposes. He will also check if officials also sign a waiver when they register with TASO.

Seeing that the actual expenses under this category had not gone over \$1000, reduced it to \$1500.

Under Recruiting Stipend, it was noted that officials are recruiting and getting rewarded for doing so. One of the stipulations was that a new member had to officiate 24 matches, which is 12 match nights. Then the referring official could get the recruiting stipend. The amount was increased from \$300 to \$400.

Within Evaluations, Christle explained the difference between training versus evaluations. She has a training team that is approved by the board to help her train. These individuals receive some compensation out of this category; however, they may not actually evaluate a new official under after the training is completed. This is currently in the same category. Kevin suggested leaving the amount the same and changing the descriptions to eliminated “per match”.

Action Item: Bonnie will take the revisions and redo the budget spreadsheet. Bonnie will have this done by Saturday and send it to the board members.

Action Item: Board members need to review Bonnie’s budget spreadsheet within 24 hours to approve. Kevin will then post it to the website for members to review.

Posting Monthly Treasurer Report in Arbiter

Kevin asked if anyone had any issues with posting the monthly treasurer’s report on Arbiter. He feels that this will help with transparency and allow each member to view it at their leisure instead of hurrying through it at a meeting. Teresa stated that this will help the officials to gain trust in how their money is being used.

Calendar review – TABLED UNTIL NEXT MEETING

Committee Review

Tom Gehring - Ethic Committee Chair

Kevin stated that he has asked Tom Gehring to chair the Ethics Committee and Tom agreed. He gave some background experience that Tom already has for this position. Roni motioned to accept Tom Gehring as the Chair; Christle seconded. All were in favor. Kevin asked for board members to let him know of any other officials that might be an asset to this committee.

By-laws

Financial Review

Recruiting and Retention

Discussion continued about these other committees. Roni stated that she still felt they were of benefit to the board and the membership. As an example, Kevin stated that he has a set of proposals to the ByLaws that are an extension of the work that the former committee did; for instance, expanding electronic voting to board positions. He would like the ByLaws committee to review them.

Bonnie asked about the scope of the committee. Kevin replied that any committee created would be responsible for reporting back to the board. The board will be the one who addresses any changes or recommendations to the membership. Kevin stated that the purpose of the committee is to engage the membership to become more involved. Teresa added that this could also lead them to being interested in a board position.

Online Board Meetings

Kevin explained about the WebEx demonstration that some of the board members participated in a few weeks ago. He stated that having board meetings with conferencing software is being considered. In addition, this could be expanded to chapter meetings. At present, the board has a license for GoTo Meeting. However, in a comparison with WebEx, the latter was the better choice. Roni made a motion to purchase the license for WebEx for a year. Janiece second and all were in favor.

Training Requirements Review

Kevin asked if those very experienced officials could help with conducting training in lieu of taking the ACV test. He asked Christle for ways to incorporate the resources of experienced officials.

Action Item: Christle needs to come up with a proposal of getting the most experienced officials to present at the returning member training.

At-Large Reps Responsibilities Review

Kevin stated that the at-large reps have become more involved with corresponding with their assigned members in the past few years. He said that he really would like to know what that encompasses. He is looking towards Chez, the more experienced at-large representative to assist him with that.

Action Item: Chez and Teresa are responsible for providing a list of the responsibilities that the at-large representatives have in time for the next meeting. Chez will take the lead on this.

Executive Session

Applications for Ancillary Positions

Review of member issues from previous board meeting

New Business

Roni designed a new form for potential new members to fill out prior to attending their first orientation. She stated that the common information sought on the form will be beneficial in streamlining what training is needed. Roni added that she could use the help in making the form into a fillable format.

Action Item: Roni will send the form to Kevin and he will see about making it into a fillable format.

Kevin asked that a new business item be added to the agenda for next time. It is concerning the TAPPS Pre-Season Tournament.

Meeting Adjournment

Kevin announced that the next meeting is scheduled for Wednesday, February 7, 2018. The board will test the new WebEx license so everyone will be able to join the meeting from the comforts of their own home.

Chez motioned for the meeting to be adjourned. Bonnie seconded and all were in favor. Meeting was adjourned at 9:49 p.m.